

**Govt. of Uttarakhand
Office of the Director General of Police
Police Headquarters, Uttarakhand
12, Subhash Marg, Dehradun**

**Tel. 0135-2712685/2735141
Fax. 0135-2712080/2735141**

Web:www.Uttarakhandpolice.com.

Tender No:- RS-2(PTH)/2011

Date: Dehradun: December 16,2011

1- On behalf of the Governor of Uttarakhand, the Uttarakhand Police tend to purchase Stores/Equipments. Hence sealed tender with two-bid system (technical and financial offers separately sealed) are invited from manufacturing units or their authorized dealers for the supply of Stores/equipments for the use of Uttarakhand Police.

2- The conditions of contract, which will govern any contract made, are contained in the schedule attached. Any special conditions attached to this invitation to tender will also form part of the conditions.

3- If you are in position to quote for supply in accordance with the requirement stated in the attached schedule, the same will be filled in, signed and returned to this office. You must also furnish with your tender all information called for, as indicated in the schedule. A list of questions as given at paragraph 35 of the schedule should also be answered with the tender, failing which your tender is likely to be ignored and not considered.

4- The tender should be addressed to "The Chairman Purchase Committee, Police Sanchar H.Q., Johri Gaon Road, Jakhan, Dehradun". The bids will be in two parts, viz. technical bids and commercial bids. Both these bids will be in separate sealed envelopes endorsed as "**Tender for 80 feet Self Supported Tower**". Please give your final technical and commercial offers. This tender is not transferable. The following point will be strictly adhered to while filling up the forms:-

- (a) Company will affix their company's stamp in the space provided at the end of each sheet and authorized signatory of the company must sign this also. Additional sheets duly authenticated may be attached to elucidate specification or clarify a point. Without the above, bids will be rejected/ liable to be rejected.
- (b) The costs to be indicated for each item should be the landed cost of the item, inclusive of all taxes, levies, freight etc.
- (c) Total cost for the full quantity to be supplied will be clearly indicated. Incomplete quotations will be rejected.

5- Earnest Money as indicated in the schedule of tender enquiry will be deposited along with tender form (**Technical Bid**). Offers received without Earnest Money are liable to be rejected.

(G.C.Pant)
D.I.G.(Police Telecom)
Chairman , Purchase Committee,
Police Sanchar hqrs, Uttrakhand
Dehradun.

Company's Stamp/Seal

Dated:

http://www.uttaranchalpolice.com/ten_16_12_2011.pdf

Signature-----
(Authorized Signatory)
Name.....

TENDER ENQUIRY

Tender No:- RS-2(PTH)/2011

Date: Dehradun: December ,2011

1- Dates and Time schedule for tender are given as follows:-

S.No.	Scheduled	Date	Time	Place
1	Last date for receipt of tender	16-01-2012	16.00 Hrs.	PHQ 12-Subhas Road Dehradun
2	Opening of Technical Offer	17-01-2012	16.00 Hrs.	PHQ 12-Subhas Road Dehradun
3	Opening of Financial Offer	18-01-2012	16.00 Hrs.	PHQ 12-Subhas Road Dehradun

2- Details of Stores/equipments :-

S.No	Description	Unit/Quantity
1	80 feet four legged self supported hot dip galvanized Tower complete with Installation. foundation, earthing, lightening arrestor, aviation warning light etc. (as per drawing & specification enclosed) at Police Station Pithoragarh	01

3- Qualitative Requirements and specifications for the Stores/equipments are given at **Appendix 'A'** attached.

4- The Tendering firms are requested to submit their sealed offer in two parts (Technical Bid and Financial Bid) as per the instructions given in tender document.

5- The 'Technical Bid' and 'Commercial Bid' are to be submitted in two separate sealed envelopes clearly super scribed "Technical Bid" and Financial Bid" in Bold Letters. The Tender No. and date should also be mentioned on the top of envelopes.

6- Both the sealed bids should be kept in One sealed envelope super scribed with tender No. and name of item.

7- **Tender Fee:- Rs. 284/-**

The tender document can be obtained on working days between 10.00 AM to 17.00 PM from the Police Sanchar Head Quarter, Uttarakhand, Dehradun on payment of tender fee through Demand Draft. in favour of Inspector General of Police Head Quarter, Dehradun.

8- Tender documents downloaded from Uttarakhand Police website are allowed provided the tender fee through Demand Draft is submitted along with technical bid.

9- **Earnest Money (Bid Security) Rs. 20,000/-**

The tendering firm will submit Earnest money in the form of F.D.R. pledged to Inspector General, Police Head Quarter, Dehradun with the validity period of two months beyond the date of bid-validity.

10- **Demonstration** :- As per the date, time and place mentioned in tender enquiry para-1. The all responded venders will be asked to demonstrate the Stores/equipments before the technical inspection committee on "No cost No commitment basis". (only authentic Compile report of desired specification should be accepted)

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Signature-----

(Authorized Signatory)

Name.....

11- **Validity of Offer** :- Venders are required to keep their offers **Valid for a period of 180** (One hundred eighty) days.

12- **Delivery Period -60 days.**

The supply by the firm should commence immediately on receipt of the supply order and should be completed with in 60 days of the placement of supply order. In case the firm anticipates delay in supply due to any unforeseen reasons, the firm will at once bring it to the notice of purchaser, who after considering the reasons as valid and beyond firms control may give extension of time, But the Liquidated Damages clause will be implemented.

13- **PAST PERFORMANCE REPORT**

The firm should give past performance report of the stores/equipments supplied earlier to the department/organization along with Technical Tender as a supporting document.

14- **Financial Bid:** Tendering firm are required to quote there financial offer in the format given in tender documents. The rates should be quoted FOR Police Station Distt. Pithoragh.

15- The Stores/equipments will be delivered at Police Station Distt. Pithoragh for inspection and acceptance. In case of change, if any, actual delivery site will be mentioned in the supply order.

16- All packing cases, packing containers and other similar materials shall be supplied free of cost by the venders and shall not be returned unless otherwise specifically agreed upon.

17- **EVALUATION CRITERIA**

The committee guidelines for evaluation of offers will be as follows.

(a) Only those offers shall be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the tender technically and commercially both.

(b) The lowest 'Acceptable' tender shall be considered further for placement of contract/ supply Order after complete clarification and price negotiations as applicable. The lowest bidder (L-1) will be decided on a cost of the stores/equipment.

(c) Delivery within stipulated months of signing contract shall be accepted.

18- **OPTION CLAUSE** :- The contract shall have an option clause, wherein the buyer can exercise an option to procure an additional 50% or less by 25% of the original contracted quantity in accordance with the same terms and conditions of the present contract. This shall be applicable within the currency of contract. The bidder is to confirm the acceptance of the same for inclusion in the contract. It will be entirely at the discretion of the buyer to exercise the option or not.

19- **REPEAT CLAUSE** :- The contract shall have Repeat Order clause, wherein the buyer can order up to 50% quantity of the items under present contract within six months from the date of successful completion of this contract, cost terms and conditions remaining the same. Request confirm acceptance of this clause. It will be entirely the discretion of buyer to place repeat order or not.

20- Commercial offers will be opened only of those firms, whose technical offers have been found suitable after technical evaluation (documents, samples & demonstration).

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Signature-----

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Name.....

21- The Commercial Offer will be opened by a committee and if firm desires, may depute their representative, duly authorized in writing, to be present at the time of opening tenders. Further negotiations will be made only with the lowest bidder (L-1) as determined by the committee.

THE PURCHASER/ACCEPTING OFFICER

22- On behalf of the Governor of Uttarakhand "The Chairman of Purchase Committee Police Head Quarter Dehradun, will be the accepting authority after departmental approval at the required level. The purchaser has the sole discretion to accept or reject any tender without assigning any reason.

23- Once the supply order has been placed, it will be the Vendor's responsibility to supply all the equipment with all accessories.

24- Any conditions/terms given in the technical or commercial bids by the vendors will not be binding on Police Head Quarter Uttarakhand. All terms and conditions for the supply, delivery, testing and acceptance, payment, warranty and penalty will be as given herein and no change in terms or conditions by the vendor will be accepted. Alterations if any, in the tender document should be attested properly by the vendor, failing which the tender will be rejected. Vendors will not make any assumptions while submitting their bids. If required, clarifications will be sought prior to the submission of the bids on Telephone No. 0135-2712685/2735141 and Fax No. 0135-2712080/2735141 or through letter to the member Secretary Purchase committee.

25- INSPECTION

On receipt of Stores/equipments the manufactured Stores/equipments will be subject to inspection, to ascertain that they confirm to the specifications as laid down in the supply order, by the Committee of Officers detailed by the Department. In case the Stores/equipments ordered on receipt are not found to be confirming to the laid down specification, the defective Stores/equipments will be removed and replaced by Stores/equipments of the correct specification by the supplier at his own expense within a period of 15 days of inspection. In case of any dispute, decision of the purchaser will be final and binding.

26- Delivery of Stores/equipments as given in the Para 15 above will be at a location to be intimated in supply order. The Stores/equipments will be subjected to the acceptance testing procedure to test the individual components of Stores/equipments. The specification of the Stores/equipments should be in confirmatory with the details provided by the vendors as per the given specifications.

The user would issue a copy of Inspection Note on successful completion of acceptance testing/inspection. The date of issue of acceptance certificate would be deemed to be the date on which the warranty will commence for the entire systems.

27- **SECURITY CLAUSE:-** To ensure due performance of the contract, the performance security deposit is to be obtained from the successful bidder who has been awarded the contract. On finalization of lowest tender on opening of commercial bid/tender or after price negotiation, the lowest tenderer will be intimated of this fact and will be required to submit a

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Name.....

Security deposit of sum of 10% of the value of the proposed supply order in the form of F.D.R(not less than warranty period) of a Nationalized Bank payable in favour of Inspector General of Police (HQ) Police Head Quarter Dehradun within 10 days. On receipt above the supply order will be issued within 07 days. In the event of non receipt of security deposit within 10 days of issuance of written intimation to the tenderer, the supply order would not be issued and earnest money is liable to be forfeited. The supply order will be issued only on receipt of Security Deposit of contract. The FDR will be returned on successful completion of supply order as per the conditions.

28- **Liquidated Damages** :- If the vender fails to complete in full all deliveries with accessories, equipment and its components or fails to complete the implementation within the stipulated period in accordance with the supply order, the vender shall pay to the purchaser liquidated damages @ 0.5% to the value of the undelivered items for each completed weeks of delay up to the maximum of 10% to the value of the undelivered items. There after the buyer will have the right to terminate the supply order. In case of such delay beyond ten weeks the buyer will have the option to explore the market at the venders risk and cost. The mode and method of such risk purchases will be at the total discretion of the buyer, i.e. The chairman of purchase committee.

29- **METHOD OF PAYMENT OF LIQUIDATED DAMGES (L.D.):**- The amount charged as liquidated damages shall be deducted by the Customer from the amount due for payment to the Vendor. If the amount of such LD exceeds the payment due to the Vendor, the Vendor shall within 30(Thirty) days make payment to the customer in full and final settlement of claims failing which the Bank Guarantee will be en-cashed to make good the amount exceeding the payments due to the Vendor.

30- **WARRANTY AND MAINTENANCE BACKUP** :-

(a) Vendors will provide three years free on site comprehensive warranty from the date of acceptance of Stores/equipments as agreed upon. The exact duration of warranty period will be mentioned in the supply order according to the life of Stores/equipments. During warranty the Vendor will repair/replace equipment/part/accessories, which becomes defective without any cost.

(b) During the warranty period, the buyer may invoke the performance guarantee (10% of tender value) in case the vendor fails to ensure a rectification of defects within one week of the defect being intimated. The items of consumable nature must be specified while tendering.

31- **LAWS GOVERNING THE CONTRACT:**-

(a) This contract shall be governed by the Indian laws in force.

(b) The marking of all Stores/equipments supplied must comply with the requirements of the Indian Acts relating to trade and merchandise marks and of the rules made under such acts.

(c) Irrespective of the place of delivery, the place of performance or place of payment under the contract, the contract shall be deemed to have been made at the place from which the supply order has been issued.

32- **JURISDICTION OF COURTS:**- The courts of the place from where the acceptance of
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Signature-----
(Authorized Signatory)
Name.....

Dated:

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tender has been issued shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

33- In event of any breach or of default in all or any of the conditions set fore in this contract, the purchaser may take and forfeit to itself any part there of or the whole amount of payment still due to the firm. As it may in its absolute discretion to compensate, reimburse or Indemnity in respect of loss or damage or inconvenience caused by reason of breach of default.

34- Action set for in Para 31 above shall not in any way affect, limit or extinguish any remedy or relief to which the purchaser may at any time be lawfully entitled against the supplier and the above actions shall not be deemed to relieve the supplier from any suit proceedings or prosecution to which he may be liable under any law for time being in force in respect of anything done by him or omitted.

35- **ADDITIONAL QUESTIONNAIRES:-** Tenderers should answer all questions given in the tender documents in addition, the following question should also be answered. If the questions are not answered or documents not enclosed with tender, the tender is liable to be ignored.

(a) What is your guaranteed monthly schedule of delivery?

(b) Have you offered the Stores/equipments confirming fully with the tender enquiry specification? In case they are not, the extent of deviation should be indicated.

(c) Have you offered packing as stipulated? If not, please indicate the details of packing you intend to offer.

(d) Are you registered for the Stores/equipments quoted in the tender with the DGS&D, DGQA or any other Authority? If so, give the Registration No. with present validity.

(e) Are you ever been blacklisted as a supplier by any buyer agency/deptt. If yes, give details. (Additional paper sheet, properly signed and stamped, may be used to answer above questions.)

36- (a) Give your Permanent Account Number allotted by the income tax department along with a photocopies of the PAN Card application/PAN Card, Central Sales Tax Number (CST)/State sales Tax Number (with date of validity)/Trader Identification Number (TIN) and latest Sales Tax Clearance Certificate with the technical bid.

(b) One Non-Judicial Stamp paper of Rs. 100/- (One Hundred only) duly stamped having seal of firm and signatures of Vender/representative should be submitted along with technical bid.

37- Name and full address of your Banker(s).

N.B. All the above questions must be answered.

DECLARATION

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Signature-----

(Authorized Signatory)

Name.....

I/we hereby declare that I/We have read the terms and conditions of the tender and agree abide by the same and by the decisions of the purchaser as per these terms and conditions. No conditional clause in the quotation is acceptable. All offers will be considered without prejudice to the rights and privileges of the purchaser.

38- I/We acknowledge that I/We have made myself/ourselves fully acquainted with all the conditions and circumstances under which the supplies/Services required under the contract will have to be made or furnished and with all the terms clauses, conditions, specifications and other provisions of the contract and I/We shall not plead ignorance of any of these as excuse in case complaint against or rejections of supplies/services supplied by me/us with a view either to asking for enhancement of any rates agreed to in the contract or to evading of my/our obligation under the contract.

Company's Stamp/Seal

Signature-----

(Authorized Signatory)

Dated

Name.....

39- Dispute Resolution Mechanism:-

If the dispute of any kind whatsoever arises between the buyer and the vendor in connection with or arising out of contract will be resolved in the first place by The Chairman, Purchase Committee. The committee may co-opt any other officer, if required for dispute resolution. This committee will serve as 'Dispute Resolution Board' for the purpose.

Arbitration:-

(a) All questions and disputes relating to the meaning of the specifications, design, drawings and instructions herein and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing, whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works or the execution or failure to execute the same, whether arising during the progress of the work or after the cancellation, termination, termination, completion of abandonment thereof, shall be referred to a sole arbitrator for adjudication through arbitration. The arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996 or any statutory modifications or re-enactment thereof and the rules made there under and for the time being in force, shall apply to the arbitration proceedings.

(b) An officer, not below the rank of Dy. Inspector General of Police will be appointed to act as arbitrator by the Director General of Police, Uttarakhand. The Director General of Police will be appointing authority for an arbitrator.

(c) In extreme case the request to appoint an arbitrator or panel of arbitrators may be sent to State Government. In this case the arbitrator will not be below the rank of Additional Secretary to the State Government.

40- All the rules and guidelines for procurement of goods issued by the Uttarakhand Government will be applicable.

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Signature-----

(Authorized Signatory)

Dated:

Name.....

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- 41- Liquidated damages may be imposed for defaults/inordinate delay on the part of the supplier, who is also liable to be blacklisted.
- 42- No representation shall be accepted after opening of financial offer.
- 43- The attached tender document includes detailed instructions for the bidders. These should be complied by the venders while submitting the tender.
- 44- The Director General of Police Uttarakhand is empowered to accept or reject any tender without assigning any reason.

(G.C.Pant)
D.I.G.(Police Telecom)
Chairman ,Purchase Committee,
Police Sanchar hqrs, Uttrakhand
Dehradun.

SCHEDULE OF RATE

Sl. No.	Item with Specification	Unit	Total Rates per unit with taxes	Installation charge	Service Tax	Total	Make and Brand
---------	-------------------------	------	---------------------------------	---------------------	-------------	-------	----------------

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*Signature-----
(Authorized Signatory)
Name.....*

Dated:
http://www.uttaranchalpolice.com/ten_16_12_2011.pdf

1	2	3	4	5	6	7	8
1	Self Supported 80 ft four legged Tower	01					

In words also.....

 Three Years Warranty period All rates are f.o.r. Distt Pithoragh Uttarakhand
 1&ešfyf[kr : i l s viuh l gefr nrk gWfd Åij n'kkz h x; h njka ij l kexh vki firZ djus ds fy; s
 ck/; gWA eš; g Hkh l gefr nrk gWfd fufonk i = eanh x; h 'kra deld 1 l svlr rd ešsekU; gš
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APPENDIX "A"

SPECIFICATIONS OF 80 FEET SELF SUPPORTED TOWER

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Dated:
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Signature-----
 (Authorized Signatory)
 Name.....

SI No.	Specifications	Details
1	Cross-Section	Square
2	Base Width	3375 mm \pm 3%
3	Top Width	1000 mm \pm 3%
4	Wind velocity handling capacity	180 KMPH
5	Material	
	(a) Legs and Bracing etc	MS angle as per IS-326 sizes are as given in drawing
	(b) Hardware	High tensile nuts/bolts as per IS-1364 Ordinary nuts/bolts as per IS-1363
6	Weight of the Tower	2500 KG \pm 3%
7	Finish	Hot Dip Galvanized
8	Inside Ladder facility	Provided with safety rings around ladder from 5 mtr height
9	Platform	provided
10	Earth wire	provided
11	Aviation Light (Twin)	provided
12	Lightening arrestor	provided
13	Top Load	250 KGS
14	Factor of safety	4
15	Sundown photo switch	provided

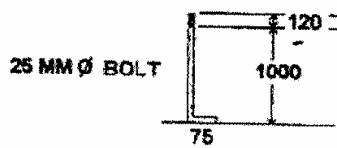
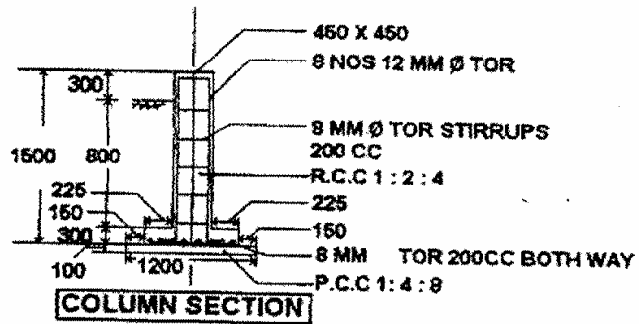
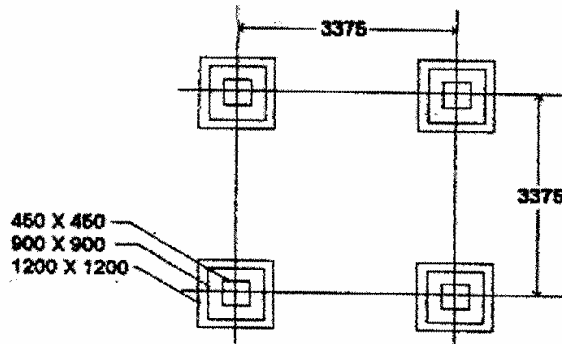
Company's Stamp/Seal

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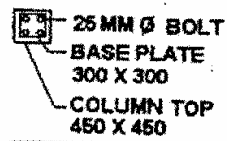
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Signature-----
(Authorized Signatory)
Name.....

**FOUNDATION DIAGRAM
OF
80 FEET SELF SUPPORTED TOWER**



BASE BOLTS



BASE PLATE

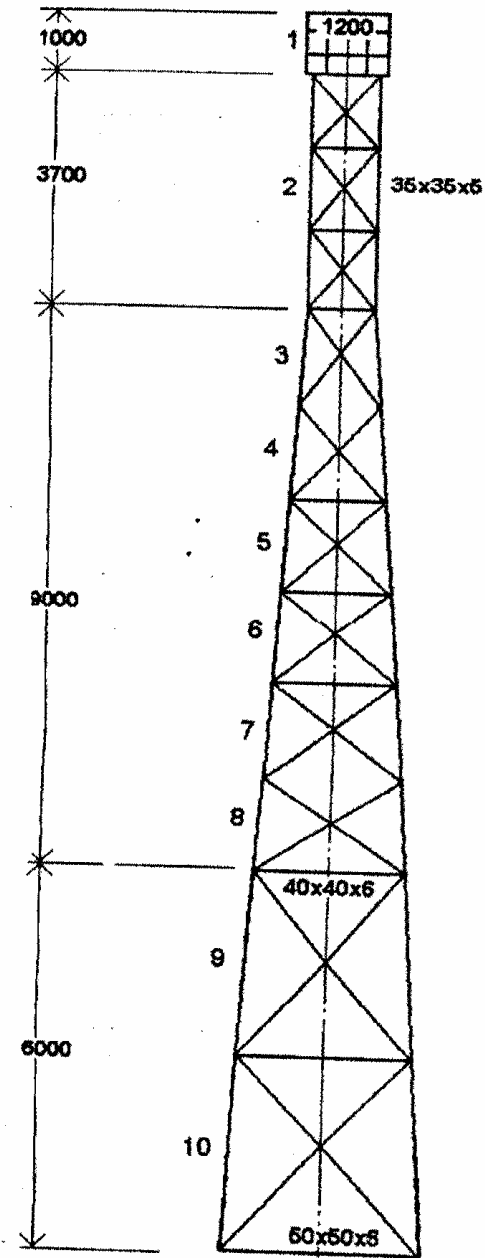
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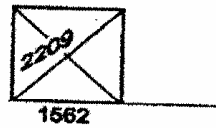
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Signature-----
(Authorized Signatory)
Name.....

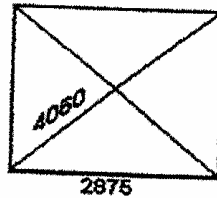
SELF SUPPORTED TOWER 80 FEET (24M)



PARTICULARS OF PANEL FRAME VERTICAL FROM TOP TO BOTTOM		
SER. NO.	SIZE	HEIGHT
1.	65 X 65 X 6	0 TO 12.0 M
2.	75 X 75 X 6	12.0 TO 20.0 M
3.	90 X 90 X 6	20.0 TO 24.0 M



ANGLE	BOLTS
35 X 35 X 6	12 Ø BOLTS
40 X 40 X 6	16 Ø BOLTS
50 X 50 X 6	16 Ø BOLTS



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Dated:
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Signature-----
 (Authorized Signatory)
 Name.....

BID FORM

Date :.....
Bid.Ref No :.....

TO: (Name and address of purchaser)

Sir/Madam,

Having examined the Bidding Documents and technical specifications and we offer as..... (Describe Manufacturer or Manufacturer's Authorized Representative) to supply and deliver the goods.....(Description of Goods and Services) in conformity with the said bidding documents

We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements. If our bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to 10% of the Contract Price for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this bid for the Bid validity period mentioned in the bid document and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We, the authorized supplier (In the case of goods supplied by authorized supplier not by the OEM), also equally responsible for the Warranty and CMC period of the quoted equipments Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We understand that you are not bound to accept the lowest or any bid you may receive.

The agreement shall be governed and construed in accordance with the laws of India and we agree to submit to the exclusive jurisdiction of the Indian Courts at Dehradun/Uttarakhand

I do here by solemnly affirm that all the information furnished with the offer is true and nothing material is concealed

Dated this day of 20--

(Signature) (in the capacity of)

Duly authorized to sign Bid for and on behalf of _____

Company's Stamp/Seal

Dated:
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Signature-----
(Authorized Signatory)
Name.....

BID SECURITY FORM

Whereas (hereinafter called "the Bidder") has submitted its bid dated (date of submission of bid) for the supply of (name and/or description of the goods) (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE (name of bank) of (name of country), having our registered office at (address of bank) (hereinafter called "the Bank"), are bound unto (name of Purchaser) (hereinafter called "the Purchaser") in the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents.

Sealed with the Common Seal of the said Bank this ____ day of _____ 20__.

THE CONDITIONS of this obligation are:

1. If the Bidder

(a) Withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or

(b) Does not accept the correction of errors in accordance with the ITB/GCC/; or

2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:

(a) Fails or refuses to execute the Contract Form if required; or

(b) Fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders;

we undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including forty five (45) days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

.....

(Signature of the Bank)

Name of Bidder

PERFORMANCE SECURITY FORM

Company's Stamp/Seal

Dated:

http://www.uttaranchalpolice.com/ten_16_12_2011.pdf

Signature-----

(Authorized Signatory)

Name.....

To: (Name of Purchaser)

WHEREAS (Name of Supplier) hereinafter called "the Supplier" has undertaken , in pursuance of Contract No..... dated,..... 20... to supply.....(Description of Goods and Services) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....20.....

Signature and Seal of Guarantors

.....

.....

.....

Date.....20....

Address:.....

.....

.....

PROFORMA FOR PERFORMANCE STATEMENT IN INDIA (For a period of last three years)

Company's Stamp/Seal

Signature-----

(Authorized Signatory)

Name.....

Dated:

http://www.uttaranchalpolice.com/ten_16_12_2011.pdf

Bid No. _____ Date of opening _____ Time _____ Hours
 Name of the Firm _____

Date of completion of delivery Order Placed by (Full address of Purchaser with phone and fax number)	Order No. and Date	Description and quantity of ordered items	Value of Order	Date of completion of delivery		Remarks indicating reasons for late delivery, if any	Have the items been supplied satisfactorily and working properly. (Attach the certificates from the Purchaser/ Consignee with contact address, Land line telephone Number, Fax Number and mobile number)
				As per Contract	Actual		
1	2	3	4	5	6	7	8

Signature and seal of the Bidder _____

Countersigned by Chartered Accountant

(Signature, Seal and full address of the CA)

MANUFACTURERS' AUTHORIZATION FORM
 (From the Original Equipment Manufacturer)

Company's Stamp/Seal

Dated:
http://www.uttaranchalpolice.com/ten_16_12_2011.pdf

Signature-----
(Authorized Signatory)
 Name.....

Dated-.....

To
Director General of Police
12 A, Subhash Road
Uttarakhand Police Headquarter
Dehradun 248001
(Uttarakhand)

Dear Sir/Madam:

Bid Reference No.

We who are established and reputable manufacturers of(name and description of goods offered) having factories at (address of factory) do hereby authorize M/s (Name and address of Agent) to submit a bid, and sign the contract with you for the goods manufactured by us against the above Bid Ref. No.....No company or firm or individual other than M/s are authorized to bid, and conclude the contract for the above goods manufactured by us, against this specific Tender. We hereby extend our full guarantee and warranty as per the bid document of the General Conditions of Contract and the Special conditions of Contract for the goods and services offered for supply by the above firm against this Tender.

Yours faithfully,
(Name)

(Name of manufacturers)

Note: This letter of authority should be on the letterhead of the manufacturer with full address, phone number, email, and website address, and should be signed by a person competent and having the power of attorney to legally bind the manufacturer. It should be included by the Bidder in its bid.

Consignee's Acceptance Certificate

(To be given by consignee's authorized representative)

Company's Stamp/Seal

Dated:

http://www.uttaranchalpolice.com/ten_16_12_2011.pdf

Signature-----
(Authorized Signatory)
Name.....

The following stores have been received in good condition:

1. Name of item supplied :
2. Product No. :
3. Name of Supplier/ Manufacturer :
4. No. of Units supplied :
5. Place of destination :
6. Name and address of consignee :
Along with Tel. No. & Fax No.
7. Date of Receipt by Consignee :
8. Date of Satisfactory Installation. :
9. Signature of Authorized Representative :
of Consignee with date
10. Name & Designation of the authorized :
Representative
11. Seal of consignee :

FORMAT FOR BANK GUARANTEE AGAINST COMPREHENSIVE MAINTAINENCE CONTRACT

(To be stamped in accordance with Stamp Act if any, of the Country of the Issuing Bank)

Bank Guarantee No: _____ Date: _____

Company's Stamp/Seal

Signature-----

(Authorized Signatory)

Name.....

Dated:

http://www.uttaranchalpolice.com/ten_16_12_2011.pdf

To.....(Name of the Purchaser)
 Whereas(Name of the Purchaser) hereinafter called "the supplier" has undertaken, in pursuance of Contract No..... dated20..... To Supply (Description of Goods and Services) hereinafter called "the Contract".
 AND WHEREAS it has been stipulated by you in the said contract that the Supplier shall furnish you with a Bank Guarantee by a recognised Bank for the sum specified there in as security for compliance with the Supplier's performance obligations under the contract for Annual Maintenance and Repairs of the entire system including cost of spares after warranty period for next five years.
 AND WHEREAS we have agreed to give the Supplier a Guarantee.
 THEREFORE WE hereby affirm that we are Guarantors and responsible to you on behalf of the Supplier up to a total of Rs.....(Amount of Guarantee in words and figures) being 2.5% of the total cost of equipment and we undertake to pay you, upon your first written demand decalrning the Supplier to be in default under the contract and without cavil argument, any sum or sums within the limit of Rs.....(Amount of Guarantee) as aforesaid, woithout your needing to prove or to show grounds or reasons for your demand or the sum specified therein.
 This Guarantee is valid until.....day of20.....

Signature and Seal of Guarantors.

.....

Date:20.....

NOTE:

SUPPLIERS SHOULD ENSURE THAT SEAL AND CODE No. OF THE SIGNATORY IS PUT BY THE BANKERS, BEFORE SUBMISSION OF THE BANK GUARANTEES.

PRICE SCHEDULE (Quoting in Indian National Rupees (INR))

1	2	3	4	5	6	7	8
					Quoted Unit Rate in Rupees Unit	Price (in Rs.)	Total Price (in Rs.)

Company's Stamp/Seal

Signature-----
 (Authorized Signatory)
 Name.....

Dated:

http://www.uttaranchalpolice.com/ten_16_12_2011.pdf

S.No	Description of Goods	Name of Manufacturing firm	Quantity in Numbers	Rates Exclusive of all taxes and duties	VAT	CST/Excise Duty	SST	Inland Transportation, Insurance & other local costs incidental to delivery	Incidental services, if any	a+b +c+d +e+f	4x7
				a	b	c	d	e	f		

Gross Total Cost Rs.-----We agree to supply the above goods in accordance with the technical specifications for a total Contract Price of Rs. ----- (amount in figures)[Rs. ----- (amount in words) within the period specified in the invitation of bid.(Schedule of Requirements)

Note: Supplier shall furnish the price details in this format, any deviation from this format may cause for rejection of the price bid. In case of discrepancy between unit price and total price, the unit price shall prevail. For all supplies under the "Rate contract" the bidder needs to deliver all the quoted goods to all/any destinations (required) in the state of Uttarakhand in the quoted unit price. Government of Uttarakhand, Dehradun shall issue form 'D' for concessional Central Sales Tax wherever Applicable. Charges for Comprehensive Maintenance Charges for 4 (four) Years after 3 (Three) Years Warranty should be quoted in the annexed **Price Schedule**.

Place:

Date:

Name : _____

Business Address: _____

Signature of Bidder _____

Price Schedule for Goods Offered from Abroad

Name of Bidder .

Bid Ref. Number .

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
----------	----------	----------	----------	----------	----------	----------	----------

Company's Stamp/Seal

Signature-----

(Authorized Signatory)

Name.....

Dated:

http://www.uttaranchalpolice.com/ten_16_12_2011.pdf

S.No	Product Details	Name of the Manufacturer and Country Of Origin	Ex-Showroom Price	Unit prices					Unit Cost a+b+c+d+e	Qty. Offered	Total Bid Price 6 X 7
				[a] CIF Landed	[b] Inland Transportation Insurance & other local costs incidental to delivery at the consignees site	[c] Customs duty if applicable	[d] Any other charges	[e] Indian agent's commission (If Applicable)			

Total Bid Price –

Currency-

In Figure-

In Words-

Signature of the bidder-

Name of the bidder-

Business Address-

..Supplier shall furnish the price details in this format, any deviation from this format may cause for rejection of the price bid

..All the Demurrage charges shall be the responsibility of the bidder.

..Bidder should quote all the prices up to the consignees site

..Charges for Comprehensive Maintenance Charges for 4 (four) Years after 3 (Three) Years Warranty should be quoted in the annexed Price Schedule in Indian Rupees.

..Incase of discrepancy between unit price and total price, the unit price shall prevail.

**Annexed Price Schedule
PRICE SCHEDULE FOR COMPREHENSIVE MAINTENANCE AND REPAIR CHARGES AFTER
WARRANTY PERIOD**

Company's Stamp/Seal

Dated:

http://www.uttaranchalpolice.com/ten_16_12_2011.pdf

Signature-----

(Authorized Signatory)

Name.....

A	B	C	D
Item No.	Item Description	Quantity in No.	Comprehensive Annual Maintenance & Repair charge (including spares) for each Unit Price in Rupees
1	Year 1 One	One	Under Warranty
	Year 2 One	One	Under Warranty
	Year 3 One	One	Under Warranty
	Year 4 One	One	
	Year 5 One	One	
	Year 6 One	One	
	Year 7 One	One	
	Year 8 One	One	
	Total		

Note-

1. This should be given item wise, year wise with total in column D.
2. In case of discrepancy between unit price and total prices, the unit price shall prevail.

Signature of Bidder.....

Name of Bidder.....

Business Address.....

Place-

Date-

Company's Stamp/Seal

Dated:

http://www.uttaranchalpolice.com/ten_16_12_2011.pdf

Signature-----

(Authorized Signatory)

Name.....