

“UKCOPS”

TENDERS - UKCOPS-5/10

DATE: 28, 2010

**Short Tender for the purchase of LCD Projector
From Original Equipment Manufacturer (OEM)**

Under

Crime & Criminal Tracking Network and Systems

Secretary, UKCOPS

State Crime Record Bureau,

Police Head Quarters,

12 Subhash Marg, Dehradun (UK)

Received Rs
Vide DD No.....
Dated.....
Issued to M/s.....

Phone: 0135-2712685-114,2712030, FAX: 0135-2712080

E-mail: scrb-ua@nic.in, Web: www.uttaranchalpolice.com

TENDER - NOTICE

**Govt. of Uttarakhand
Office of the Secretary, UKCOPS,
Nodal Officer, CCTNS
S.C.R.B., Police Headquarters, Uttarakhand
12, Subhash Road, Dehradun**

**Tel. 0135- 2712685-114, 2712030
Fax. 0135-2712080
Web: www.Uttarakhandpolice.com.
Date: Dehradun: 28, 2010**

On behalf of the Governor of Uttarakhand, sealed Short Term tenders are invited from manufacturing companies having their for the supply of following item for Uttarakhand, Police.

Sl. No.	Name of Equipment/Item	Tenderer No.	No./ quantity	Tender Fee (Rs.) With Taxes	Earnest Money (% of total Value)
1	LCD PROJECTOR WITH SCREEN	UKCOPS-5/10	14	700/-	25000/-

Specifications :

Note: The name of company or trademark and the name Uttarakhand Police will be woven on salvage in fabric .

The tendering firms are requested to submit their sealed offer in two parts: "**Technical Bid**" and "**Financial Bid**" as per the instructions given in tenderer document.

	<u>Date</u>	<u>Time</u>
1.	Due date of submission of tender	16/08 /10 17.00 Hrs.
2.	Due date of opening of Tech. Bid	17/08/10 12.00 Hrs.
3.	Date of Demonstration	18/08/10 16.00 Hrs,

Time of opening of Financial bid will be decided by Tender Committee and will be intimated to the qualified bidders .

2. The Tender document can be purchased from office of The UKCOPS, 12 Subhash Marg, SCRB, PHQ, Dehradun (UK), by submitting a demand draft in favor of Secretary, UKCOPS, Dehradun (UK) and an authorization letter of the, firm /company. The tender document is also available (for reference only) on our website: <http://www.uttaranchalpolice.com>

Sealed offers should be delivered in the Tender Box kept in the office of The UKCOPS, SCRB, Dehradun (UK) during office hours on all working days before due date and time.

3. Validity of offer - 90 days .

4. Delivery Period : 30 days .

5. Tenderers are advised to go carefully through the tender document and instructions available in the SCRB, Dehradun UK and ensure compliance before submitting their tender. Conditions other than those mentioned in the tender notice and tender document shall not be acceptable and such offers may be ignored .

**Joint Secretary, UKCOPS
SCRB, PHQ, Uttarakhand
12 Subhash Road,
Dehradun (UK)**

**Date- 28 /07/2010
Copy: To all Concerned**

TENDER DOCUMENT FOR PURCHASE OF COMPUTERS, PRINTERS,UPS,LCD PROJECTER AND OTHERS

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SECTION – I

1. Invitation for Bids

Sealed tenders in two parts viz. (i) Technical Bid and (ii) Financial Bid, are invited for supply and on site installation (with 5 years warranty) of Low Cost LCD Projector with Screen from the OEMs. The successful bidder(s) will have to supply following sets of Equipment in 13 District Police Training Center and SCRB PHQ Dehradun.

Sr.No.	Details of Items	Quantity	EMD (In Rs.)
1.	LCD Projector with Screen	14	25000/-

- 1.1. **Selected OEM will provide 05 years on-site warranty on all supplied Equipment.** Detailed MOU(Memorandum of understanding) in this regard will be signed at the time of award of contract.
- 1.2. The quantities indicated in the tender Document are tentative. **Secretary, UKCOPS State Crime Record Bureau, Police Head Quarters, 12 Subhash Marg, Dehradun (UK)** reserves the right to increase or decrease the quantity or delete some or all items without assigning any reasons.
- 1.3. The **Equipment** has to be supplied and installed by the supplier (selected bidder) in the 13 District Police Training Center and SCRB PHQ Dehradun.

Eligibility Criteria

1.4. **Pre-Qualification Criteria for supply of Server, Computers, UPS, Printers and Others.**

- 1.4.1. The Bidder should be an OEM.
- 1.4.2. The Bidder Should have all the valid registration documents for compliance to all statutory requirements like TIN / PAN no.
- 1.4.3. The OEM should have good service network with office in Uttarakhand; and appropriate numbers of Engineer at Range level and 3 service locations in Uttarakhand.
- 1.4.4. The OEM should undertake to provide services for 5 years.
- 1.4.5. The OEM should submit EMD of the amount as mentioned in the table of page no 4 (Section 1) against various items being proposed by the bidder in the form of DD / FD /Bank Guarantee with it's technical bid.
- 1.4.6. The Tenderer should have ISO Certification 9001:2000/ ISO Certification140001/ Safety Certification.
- 1.4.7. Details of Turnover during last 3 years 10 cr. (Total) for LCD Projector with Screen

The bidder will have to submit documentary proof in support of its fulfilling the Pre-Qualification Criteria with the Technical Bid.

SECTION – II

1. Procedure for submission of bids

- 1.1. It is proposed to have a two cover system for this tender
 - Technical Bid in one cover.
 - Financial bid in one cover.
- 1.2. Each copy of technical bid of the tender should be covered in a separate sealed cover super scribing the wordings “Technical Bid”. Each copy should be marked as “Original Copy” should be put in a single sealed cover super scribing the wordings “Technical Bid”
- 1.3. Each copy of the Financial bid of the tender should be covered in a separate sealed cover super scribing the wordings “Financial Bid”. Each copy should be marked as “Original Copy” should be put in a single sealed cover super scribing the wordings “ Bid”. Financial Bid should only indicate item-wise prices.
- 1.4. All the two documents viz. Technical Bid Cover and Financial Bid Cover prepared as above are to be kept in a single sealed cover super scribed with “**LCD PROJECTER WITH SCREEN**”.
- 1.5. The cover thus prepared should also indicate clearly the name and address of the tenderer to enable the bid to be returned unopened in case it is declared “late”.
- 1.6. The Earnest Money Deposit (EMD) must be kept in a separate sealed envelope indicating the amount, tender Notice Number and due date and enclosed with the Bid.
- 1.7. Interested bidder may submit the bids in stipulated time at office of **The Secretary, UKCOPS State Crime Record Bureau, Police Head Quarters, 12 Subhash Marg, Dehradun (UK)** or may send through post. office of **The Secretary, UKCOPS Uttarakhand** will not be responsible for any postal delay. Late bids will not be entertained and will be sent back.

2. Bid Security (EMD)

Duly filled in tender form should accompany a Bid Security (**Earnest Money Deposit**) as prescribed in the table of clause 1 of Section- I in the form of a Demand Draft, Fixed Deposit Receipt or Bank Guarantee from a Scheduled Nationalized bank in the name of **The Secretary, UKCOPS Uttarakhand**, payable at Dehradun. If the bidder fails to deposit **EMD**, tender will not be considered.

3. Document Comprising the Bids

The Bids prepared by the tenderers shall comprise of the following Documents:-

Technical bid shall consist of the following:-

- Technical bid furnished as per the prescribed format (in Section-V) with relevant documentary proof.
- Technical literature for each product, covering full technical specifications.
- Bid Security (EMD) as prescribed in Para 2 of Section-II.
- Cost of Tender form Should be submitted in the form of DD, in case it is downloaded from internet.
- Any other information which the tenderer deems relevant for the purpose.

Financial bid consisting of the following:-

- Bid prices duly filled, signed and complete as per the format prescribed in Section-V.

4. Cost of Tender

- 4.1. The tenderer shall bear all costs associated with the preparation and submission of its bid, including the cost of presentation for the purpose of clarification of the bid, if so desired by the client and client will in no case be responsible or liable for those costs, regardless of the conduct, or outcome of the Tendering Process.

5. Selection Process

- 5.1. The Technical Bids will be opened as per the schedule in presence of interested bidders and will be evaluated by the Tender Committee. Only the bidders qualifying on the basis of the Pre-Qualification criteria and availability of EMD with Technical Bid will be eligible for further steps of selection. Only technical Qualifying firm will be considered for opening of Financial Bid. Time of opening of Financial Bids will be decided by the Tender Committee and will be intimated to the qualified bidders at the time of demonstration.
- 5.2. The final selection will be made on the basis of lowest price of the system /item which is found suitable as per the Technical specifications

6. Performance Security

- 6.1. On acceptance of the tender submitted by the tenderer, an acceptance letter will be issued by **The Secretary, UKCOPS**. The supplier will have to deposit a sum equivalent to 10% of the value of contract as **Performance Security** within one week of the receipt of the acceptance letter. The performance security should be in the form of a Demand Draft, Fixed Deposit Receipt or Bank Guarantee from a Nationalized bank in the name of **The Secretary, UKCOPS** Uttarakhand which will not be refunded till the warranty period ends. If the supplier fails to submit the **Performance Security** in time, the earnest money will be forfeited and the order may be issued to other bidders. If the number of a particular item increases, the supplier will have to deposit the performance Security for the increased number as well.

7. Liquidated Damage

- 7.1. The purchase order will be issued at the time of submission of Performance Security. The supplier will have to supply the hardware with necessary software in stipulated time of the purchase order. In case of delay in the supply, a penalty of 0.5% per week, subject to a maximum of 10% will be deducted from the payment of the supplier. In case the supply is further delayed the contract will be terminated, the performance security of the supplier will be forfeited and the supplier will be black listed.

8. Term of payment

8.1 The supplier will have to supply and install the **Equipment** in 13 District Police Training Center and SCRB of Police Head Quarters as per annexure (which will be made available to the supplier). The Supply order will be issued by the **The Secretary, UKCOPS State Crime Record Bureau, Police Head Quarters, 12 Subhash Marg, Dehradun (UK)** concerned as the case may be. The bills and equipments will be made available to **The Secretary, UKCOPS** concerned in time by the supplier. So that the bill may be drawn in time. Payment shall be directly released to the OEM for successful delivery, installation and submission of performance security.

SECTION - III

Technical Specifications

Strengthening of Training infrastructure

The minimum hardware specification for the training infrastructure is given below.

1. Specifications LCD Projector with Minimum 5'x5' normal good quality with wall hanging Screen.

Heavy duty LCD Projector, 5'x5' Screen with stand and wall hanging (3000 lumens (LCD) or higher, resolution: True - XGA, or higher Contrast ratio: 2000 : 1 (Ceiling mounting accessories for LCD Projector).

(All Literatures / datasheets to be attached along the technical bid)

1. Proposed Computer configuration must be compatible to open standard/technology.
2. The systems are required to be Network enabled (LAN & WAN) for future requirement.
3. OEM can quote more than one specifications.
4. Perspective bidders can contact the Secretary UKCOPS if they have any query.
5. **Equipment products:** The **Equipment** Provider will be responsible for a comprehensive warranty of five years for **Equipment** (excluding nothing) and operation & maintenance of products.

SECTION – IV

TERMS AND CONDITIONS

1. Selected OEM will be responsible to provide sufficient Infrastructure, Support & Service Engineers in all of the 13 districts of Uttarakhand, who will have to attend to the site within 48 hours from the time the complaint is lodged for which the bidder will have to give an undertaking with the Technical Bid.
2. The Tenderer should have ISO Certification 9001:2000/ ISO Certification 140001/ Safety Certification.
3. LCD Projector with Screen to be supplied may increase or decrease.
4. Bidders are advised to study all technical and Financial aspects, instructions, forms terms and specifications carefully in the tender document. Failure to furnish all information required in the tender document or submission of a bid not substantially responsive to the tender document in every respect will be at the bidder's risk and may result in the rejection of the bid.
5. All bids must be accompanied by a EMD of prescribed value in favor of **the Secretary, UKCOPS State Crime Record Bureau, Police Head Quarters, 12 Subhash Marg, Dehradun (UK)**. Bid security amount is refundable on completion of the Bid process. Technical bid of the Tenders not accompanied by earnest money or incomplete in any respect will be rejected outright.
6. This tender document is not transferable.
7. The Financial bid of tender should indicate specifically the Basic Price, Taxes/Excise duty, other duties (if any), and levies chargeable quantitatively against each items. No additional information will be entertained after due date. The **The Secretary, UKCOPS, State Crime Record Bureau, Police Head Quarters, 12 Subhash Marg, Dehradun (UK)**, may reject tenders if they do not carry such information separately and specifically quantitatively.
8. The above mentioned details particularly the Sales Taxes/excise duty, and the other duty, if not quoted properly in the Financial the bid can be cancelled.
9. The tenderers are required to quote for each item separately in terms of basic price and all other charges. Prices can be quoted in Indian currency only.
10. The **The Secretary, UKCOPS** Uttarakhand, reserves the right to reject any or all tenders without assigning any reason whatsoever.
11. The tenders will be opened on the date and the time indicated in the presence of tenderers if any present on the occasion. If the date of opening is declared to be a holiday to the tenders will be opened on the next working day.
12. The purchase order will be issued by **The Secretary, UKCOPS State Crime Record Bureau, Police Head Quarters, 12 Subhash Marg, Dehradun (UK)**. The payments will also be done by the office concerned.

13. No advance payment will be made. Payment will be made after receipt, inspection, installation and testing of the hardware/software.
14. All damaged or unapproved goods shall be returned at the tenderer risk and cost and the incidental expenditure thereupon shall be recovered from the concerned party.
15. Conditions of the firm sent along with the quotation, if any, shall not be binding on us.
16. Packing list must be put in all packages.
17. On acceptance of tender, the date of delivery should be strictly adhered to otherwise, **The Secretary, UKCOPS State Crime Record Bureau, Police Head Quarters, 12 Subhash Marg, Dehradun (UK)** reserves the right not to accept the delivery in full or in part.
18. No claim on account of payment of octroi etc. shall be accepted.
19. Payment of bill will be made through the crossed account payee cheque on completion of the works. The decision to purchase each item is taken independent of other items quoted by the OEM. It is not binding on the Directorate to purchase all the items quoted by any particular OEM.

SECTION -V

(A) TECHNICAL BID

DETAILS OF THE ORGANISATON

1. Name of the Organisation (OEM):

2. Registered Address:

Telephones Nos.:

E-mail:

Fax Nos.

Mobile Nos:

2A.Legal Status

3. Year of Establishment:

4. Details of Registration / Incorporation

5. Details of Branches/Service Engineer
including addresses, and Telephonic no.

6. Sales Tax Regn. No.:

7. PAN No.:

STATEMENT OF PAST PERFORMANCE

(Performa for performance statement for a period of last three years)

Organisation or Govt. Dept. for which the services were provided in years	Contract No. & date	Description of the contract	Value of Contract	Period of performance of Contract
1	2	3	4	5

If required, additional sheets can be attached.

1. List of clients - work done in respect of GOI/State Govt. Dept./PSUs belonging to Central and State Govt. bodies with telephone No.:

Details of Turnover during last 3 years 20 cr. (Total) for LCD Projector with Screen

2. Awards of Excellence in the field (if any)
3. Details of earnest money
4. Any other information
5. Has your organisation been placed in defaulter category by any Govt. or private organisation?
If not, please submit a self attested certificate to this effect.

Signature & Seal of the bidder

UNDERTAKING

To

The Secretary, UKCOPS
State Crime Record Bureau,
Police Head Quarters,
12 Subhash Marg, Dehradun (UK)

Sir,

We M/s..... (Name of the bidder) hereinafter called “the Contractor” do hereby affirm and undertake to abide by all the terms, conditions and specifications given in the bidding document while performing the contractual obligations relating to provide computer hardware, software and connected accessories in various offices and schools in Uttarakhand and we will be responsible to provide sufficient Infrastructure, Support & Service Engineers in all of the 13 districts of Uttarakhand,

Yours faithfully

Signature & Seal of the Bidder

Place :

Date :

(B) Financial BID

Rates for all set of specifications with all taxes, FOR the DTS and SCRB including installation, and a warrantee of five years.

1) LCD PROJECTER with LCD Screen

1	2	3	4	5	6					7	8
					Quoted Unit Rate in Rupees					Unit Price (in Rs.)	Total Price (in Rs.)
S. No	Description of goods	Name of Manufacturing firm	Quantity in Numbers	Rates Exclusive of all taxes and duties (A)	VAT (B)	CST/ Excise Duty (C)	SST (D)	Inland Transportation, Insurance & other local costs incidental to delivery (E)	Incidental services, if any (F)	A+B+C+D+E+F	4 x 7

If required, additional sheets can be attached

Signature & Seal of the bidder

**NAME OF DISTRICTS POLICE TRAINING CENTRE WHERE VARIOUS EQUIPMENT/
ITEM ARE TO BE SUPPLIED**

Sl. No	Name of Districts									LCD Projector with Screen
1	Dehradun									1
2	Haridwar									1
3	Pauri Garhwal									1
4	Tehri Garhwal									1
5	Chamoli									1
6	Uttarkashi									1
7	Rudraparyag									1
8	Nainital									1
9	Udhamsingh Nagar									1
10	Pithoragarh									1
11	ALMORA									1
12	Champawat									1
13	Bageshwar									1
14	SCRB Dehradun									1